



## *Your Field Trip Packet*

301 S. Superior St.  
Albion, MI 49224

517-629-8023

[www.kidsnstuff.org](http://www.kidsnstuff.org)  
email Kristin at [operations@kidsnstuff.org](mailto:operations@kidsnstuff.org)

Hours:  
Tuesday, Wednesday, Friday and Saturday  
10-4  
Thursday  
1-7

## Welcome to the Museum Built Just for Kids!

**Kids 'N' Stuff Children's Museum** is an interactive children's museum where fun and learning come together every day. We're a friendly non-profit organization where your class will enjoy more than 30 interactive exhibits and activities.

The staff of Kids 'N' Stuff Children's Museum would like to take this opportunity to tell you how excited we are to have your group join us for your class/groups field trip. In order for your students to have the best possible experience, we want to inform you of our policies in advance. This will give you an opportunity to talk to your students and come up with a plan for your chaperones.

## Our Mission/ Purpose

**The Mission of Kids 'N' Stuff Children's Museum** is to provide fun, hands-on learning experience for all children and families through interactive exhibits and programs.

**Our Motto:** "Where Fun and Learning Come Together!"

**Statement of Purpose** - Kids 'N' Stuff: An Interactive Experience for Kids will enhance the educational opportunities for children and their families by providing a creative and enriching experience through interactive exhibits and programs in the arts, humanities, sciences and technology. Through its programs and governance the museum will reflect the region's rich ethnic, cultural and economic history. Unlike other area museums, we will focus on youth ages 10 months to 10 years old.

## Scheduling your field trip!

### Rates

In order to receive discounted admission rates, field trips must be scheduled at least 2 weeks in advance. Please book your trip early; dates fill up quickly during the school year and summer. In order for your students to have the best educational experience, it is **required** that you provide ONE ADULT CHAPERONE for every FOUR STUDENTS in your groups to supervise.

☺ Admission for students is \$3.50 each.

☺ 1 Chaperone for every 4 students is free. Each additional Chaperone is \$3.50

☺ Make and Take Craft \$1.00 per student. This needs to be scheduled when you reserve your field trip. The 2011/12 Make and Take Craft is a make your own tissue paper book mark.

***☺Membership cards, discount offers or free passes are not valid for field trip admissions. Please share this with your parents!***

### Field Trip Hours

Field Trips can be scheduled Tuesdays, Wednesdays and Fridays from 9:30-3:00 or Thursdays from 1:00-3:00. Groups with 100 or more paying guests can schedule a private field trip on Mondays from 9:30-3:00 or Thursdays from 9:30-12:00. Arrival times and departure times must be kept, due to multiple trips scheduled in a day. Please call if your groups will be delayed.

### Open Play/Timed Rotations

Groups of 35 or less students will have open play with adults. This is where the kids can go anywhere in the museum (except for the Messy Art Room or the Toddler Area) at their own pace. Groups of 35 or more students will be divided into groups for timed rotations (a Kids 'N' Stuff Staff Member will keep track of the time). Your confirmation information includes the number of groups we will use for rotations. We ask that you divide your entire field trip group into this number prior to your arrival.

## Kids 'N' Stuff Children's Museum Guidelines

Kids 'N' Stuff Children's Museum has established the following guidelines for conduct in the museum. These guidelines are probably similar to your system of character values that you keep in your classroom. We ask the following of all visitors to the museum. Please share them with your students and chaperones prior to your visit.

- ★Directions: Follow all directions of the Kids 'N' Stuff Children's Museum staff and volunteers.
- ★Interact: Adults should interact with children at all exhibits! Encourage children to ask questions. Adult chaperones are supervision for the group.
- ★Share: Please share with others and return items to their proper place.
- ★Cell Phones: Please refrain from cell phone use while supervising children. If the call is important find another adult to stay with your group.
- ★Walking Feet: Please only use your walking feet while inside the museum.
- ★Voices: Remember to use your inside voices at the museum.
- ★Chaperones/Students: Be sure to stay with your group at all times.
- ★Respect: Always respect the museum property and report any exhibit maintenance issues to staff members.
- ★Food/Drink/Gum: Please do not eat, drink or chew gum in the museum, except in the multi-purpose room.
- ★Exhibits: Our exhibits are hands on and we encourage kids to play and explore, however, rough play will only lead to children getting hurt and broken exhibits.
- ★Tennis Shoes: We suggest that children wear tennis shoes so they will have complete access to all exhibits, for example the Climbing Wall.

## Chaperones

Chaperones are a key part of the students experience during their visit. Our exhibits are designed for adult/child interaction. We ask that you convey this to all chaperones prior to the field trip. The teacher/chaperone for each group will have the following responsibilities:

- Keep students in their group and at the proper assigned station.
- Promote proper conduct and observation of Kids 'N' Stuff Children's Museum rules.
- Have fun with the students. Keep them engaged by asking questions, interacting and playing.

## Gift Shop

We offer a range of items starting at \$.25, not including tax. We hope that you inform your students so that they can bring money if they would like. Time can be arranged for them to shop, just let us know.

## Lunch Room

Brown bag lunches are welcome. Please let us know if you would like to reserve the multipurpose room for your lunch when you schedule your field trip. We have tables and chairs for 55 kids and 20 adults at a time.

## Dropping off/ Picking up as well as Parking/Bus Information

Arriving by bus: We ask that all groups enter at our back entrance (in the alley). There is a sign on our back door and people can call us from their cell phones when you arrive. Buses are not allowed to park on the main street, they must park around back. If you are arriving by bus, a staff member will come on your bus and go over the rules, etc with the kids. If you have more than one bus we will have a staff member on each bus, if available, if not we will do a bus at a time. Rules, etc only take about 5 minutes. If you are doing timed rotations, please have the kids divided into their groups on the bus to make things easier when they get off. When your field trip is over you will exit at the back door as well.

Arriving by cars: If parking is available you may park on the main street and enter in the front or there is also parking in the back of the building. If you need to enter at the back of the building, please call the number on the sign that is located on our back door. We will bring your groups in and do our rules, etc when all have arrived.

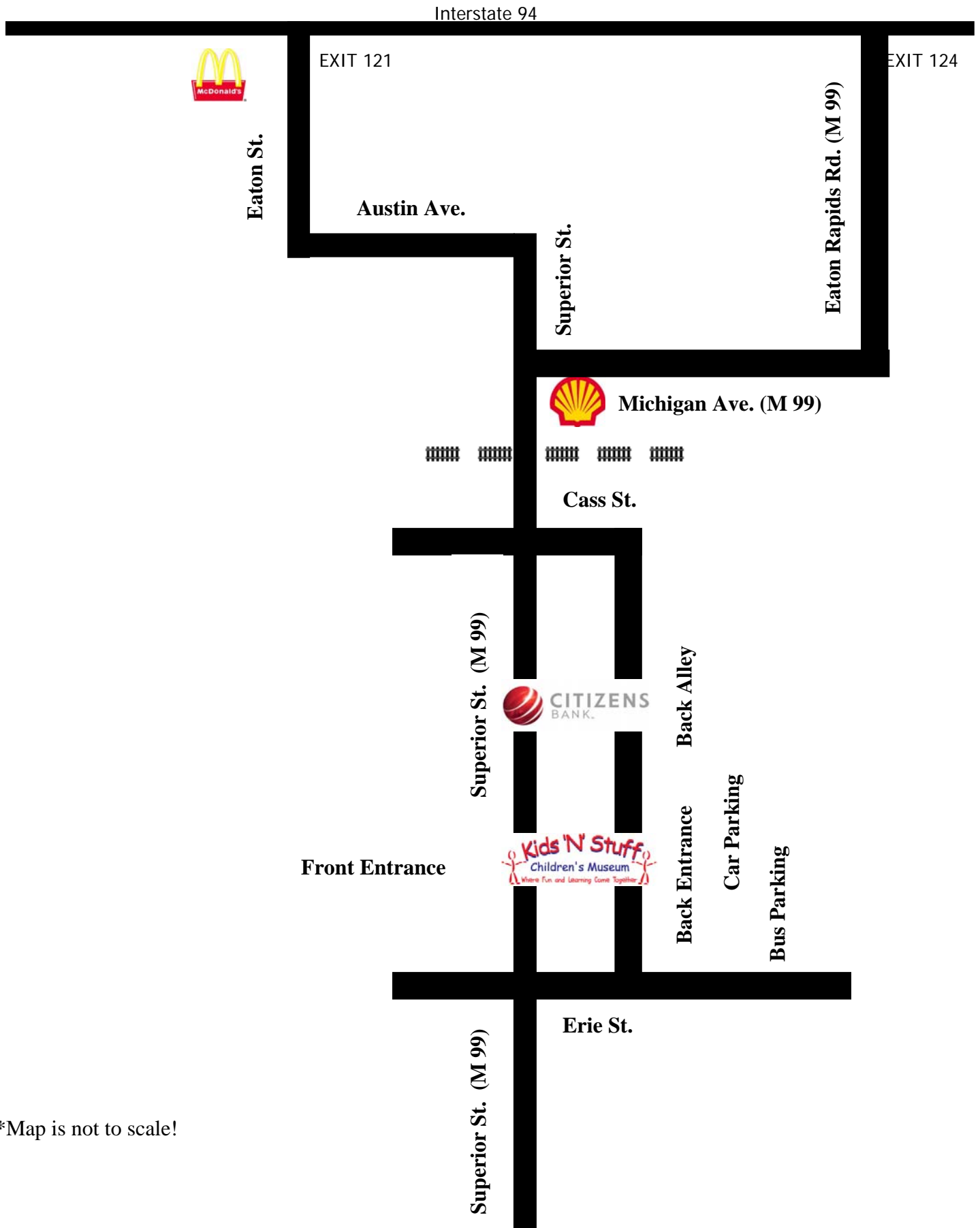
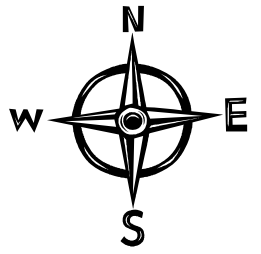
## YOUR PLANNING CHECKLIST!

To make your reservation, please call either Kristin or Kathy at 517-629-8023. Please book your trip early as possible so that we may accommodate you with the date that best fits your schedule.

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- ☺ Select chaperones for the trip and share information from this packet with them. You may make as many copies as you need of this packet.
- ☺ A confirmation came along with this packet. Please thoroughly look over this information to ensure its accuracy.
- ☺ Kindly give 72 hours notice if you must cancel your trip.
- ☺ Children should wear tennis shoes and a name badge with school name included while visiting the museum. The museum is open to the public during field trips.
- ☺ Inform bus drivers and or car drivers of our parking lot and the drop off and pick up places.
- ☺ Kids 'N' Stuff Staff will board your bus for a brief orientation. If you are arriving by cars, we will bring your group in for a quick orientation. As soon as your groups are situated we ask that the leader visit the admissions desk with payment.
- ☺ Payments must be completed on the day of your visit unless it was agreed when you made your reservation for an invoice to be given. Acceptable forms of payment include: cash, checks made payable to Kids 'N' Stuff, Visa or MasterCard. One payment for all attendees is requested.
- ☺ Adults should interact with children at all exhibits!
- ☺ If children are going to make gift shop purchases, please remember that chaperones must accompany children to the gift shop and assist them in choosing items within their price range.

# Your Map to Kids 'N' Stuff Children's Museum



\*Map is not to scale!

### From the East:

- Take the I-94 Exit Number 124 towards ALBION/EATON RAPIDS.
- Turn RIGHT onto MI-99/I-94 BR. 2.91 miles
- Turn LEFT onto MI-99/N SUPERIOR ST. 0.21 miles

### From the West:

- Take the I-94 Exit Number 121- towards ALBION
- Turn RIGHT onto I-94 BR
- Turn LEFT onto I-94 BR/AUSTIN AVE/MI-199
- I-94 BR/AUSTIN AVE/MI-199 becomes I-94 BR/N SUPERIOR ST/MI-199 (Turn RIGHT at this intersection, which is M-99/Superior)
- Stay straight to go onto MI-99/N SUPERIOR ST.

### From the North

- Take US-127 South
- Take the I-94 W exit. 0.41 miles
- Merge onto I-94 W. 14.22 miles
- Take the I-94-BR/M-99 exit- exit number 124- towards ALBION/EATON RAPIDS. 0.32 miles
- Turn RIGHT onto MI-99/I-94 BR. 2.91 miles
- Turn LEFT onto MI-99/N SUPERIOR ST. 0.21 miles

### From the South

- Take I-69 North.
- At the junction with I-94, take I-94 E 12.7 miles
- Take the I-94-BR/M-99 exit- exit number 124- towards ALBION/EATON RAPIDS. 0.32 miles
- Turn RIGHT onto MI-99/I-94 BR. 2.91 miles
- Turn LEFT onto MI-99/N SUPERIOR ST. 0.21 miles

## Kids 'N' Stuff Children's Museum Connections

### Our Website:

[www.kidsnstuff.org](http://www.kidsnstuff.org)

### If you would like to join our email list, please email Kathy:

[kathy@kidsnstuff.org](mailto:kathy@kidsnstuff.org)

### Become a Fan on Facebook:

[www.facebook.com/kidsnstuff](http://www.facebook.com/kidsnstuff)

### Physical Address:

**301 S. Superior St.  
Albion, MI 49224**

### Mailing Address:

**PO Box 718  
Albion, MI 49224**

**Phone: 517-629-8023**

**Questions by email: Contact Kristin Chamberlain, Director of Operations at:  
[operations@kidsnstuff.org](mailto:operations@kidsnstuff.org)**